

Charter
National Security Education Board

1. Committee's Official Designation: The committee is known as the National Security Education Board ("the Board").
2. Authority: The Secretary of Defense, pursuant to 50 U.S.C. § 1903(a) and in accordance with the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(a), established this non-discretionary Board.
3. Objectives and Scope of Activities: Pursuant to 50 U.S.C. § 1902(a)(3), the Board shall consult on the National Security Scholarships, Fellowships, and Grants Program ("the Program") as described in more detail in 50 U.S.C. Ch. 37.
4. Description of Duties: The Board, pursuant to 50 U.S.C. § 1903(d) and consistent with 50 U.S.C. Ch. 37, shall perform the following functions:
 - a. Develop criteria for awarding scholarships, fellowships, and grants under 50 U.S.C. Ch. 37, including an order of priority in such awards that favors individuals expressing an interest in national security issues or pursuing a career in a national security position.
 - b. Provide for wide dissemination of information regarding the activities assisted under 50 U.S.C. Ch. 37.
 - c. Establish qualifications for students desiring scholarships or fellowships, and institutions of higher education desiring grants, under 50 U.S.C. Ch. 37, including, in the case of students desiring a scholarship or fellowship, a requirement that the student have a demonstrated commitment to the study of the discipline for which the scholarship or fellowship is to be awarded.
 - d. After taking into account the annual analyses of trends in language, international, area, and counter-proliferations studies under 50 U.S.C. § 1906(b)(1), make recommendations to the Secretary of Defense regarding:
 - i. which countries are not emphasized in other U.S. study abroad programs, such as countries in which few U.S. students are studying and countries which are of importance to the national security interests of the United States, and are, therefore, critical countries for the purposes of 50 U.S.C. § 1902(a)(1)(A);
 - ii. which areas within the disciplines described in 50 U.S.C. § 1902(a)(1)(B) relating to the national security interests of the United States are areas of study in which U.S. students are deficient in learning and are, therefore, critical areas within those disciplines for the purposes of that section;
 - iii. which areas within the disciplines described in 50 U.S.C. § 1902(a)(1)(C) are areas in which U.S. students, educators, and Government employees are deficient in learning and in which insubstantial numbers of U.S. institutions or higher education provide training and are, therefore, critical areas within those disciplines for the purposes of that section;

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- iv. how students desiring scholarships or fellowships can be encouraged to work for an agency or office of the Federal Government involved in national security affairs or national security policy upon completion of their education; and
 - v. which foreign languages are critical to the national security interests of the United States for purposes of 50 U.S.C. § 1902(a)(1)(D) (relating to grants for the National Flagship Language Initiative) and 50 U.S.C. § 1902(a)(1)(E) (relating to the scholarship program for advanced English language studies by heritage community citizens).
- e. Encourage applications for fellowships under 50 U.S.C. Ch. 37 from graduate students having an educational background in any academic discipline, particularly in the areas of science or technology.
- f. Provide the Secretary of Defense biennially with a list of scholarship recipients and fellowship recipients, including an assessment of their foreign area and language skills, who are available to work in a national security position.
- g. Not later than 30 days after a scholarship or fellowship recipient completes the study or education for which assistance was provided under the Program, provide the Secretary of Defense with a report fully describing the foreign area and language skills obtained by the recipient as a result of the assistance.
- h. Review the administration of the Program required under 50 U.S.C. Ch. 37.
- i. To the extent provided by the Secretary of Defense, oversee and coordinate the activities of the National Language Service Corps (“the Corps”) under 50 U.S.C. § 1913, including:
- i. Assessing on a periodic basis whether the Corps is addressing the needs identified by the head of departments and agencies of the Federal Government for personnel with skills in various foreign languages;
 - ii. Recommending plans for the Corps to address foreign language shortfalls and requirements of the departments and agencies of the Federal Government;
 - iii. Recommending effective ways to increase public awareness of the need for foreign languages skills and career paths in the Federal Government that use those skills; and
 - iv. Overseeing the Corps efforts to work with Executive agencies and State and local governments to respond to interagency plans and agreements to address overall foreign language shortfalls and to utilize personnel to address the various types of crises that warrant foreign language skills.

The Secretary of Defense, pursuant to 50 U.S.C. § 1906, shall submit to the President and to the Congressional intelligence committees an annual report of the conduct of the Program required by 50 U.S.C. Ch. 37. During preparation of this annual report, the Secretary of Defense shall consult with the members of the Board, who shall each submit to the Secretary an assessment of their hiring needs in the areas of language and area studies and a projection of the deficiencies in such areas. The Secretary shall include all assessments in the annual report.

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5. Agency or Official to Whom the Committee Reports: The Board reports to the Secretary of Defense and/or the Deputy Secretary of Defense. The Secretary of Defense, through the Under Secretary of Defense for Personnel and Readiness (USD(P&R)), may act upon the Board's advice and recommendations.
6. Support: The DoD, through the office of the USD(P&R), supports the Board's functions and ensures compliance with the requirements of the FACA, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended) ("the Sunshine Act"), governing Federal statutes and regulations, and established DoD policies and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$187,000. The estimated annual personnel cost to the DoD is 1.0 full-time equivalents.
8. Designated Federal Officer: The Board's Designated Federal Officer (DFO), pursuant to DoD policy, shall be a full-time or permanent part-time DoD officer or employee, designated in accordance with DoD policies and procedures.

The Board's DFO is required to attend all meetings of the Board for the entire duration of each and every meeting. However, in the absence of the Board's DFO, a properly approved Alternate DFO duly designated to the Board according to DoD policies and procedures, will attend the entire duration of all meetings of the Board.

The DFO, or the Alternate DFO, shall call all of the Board meetings; prepare and approve all meeting agendas; and adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The Board will meet at the call of the Board's DFO, in consultation with the Board's chair. The estimated number of meetings is approximately three per year.
10. Duration: The need for this advisory function is on a continuing basis; however, this charter is subject to renewal every two years.
11. Termination: The Board terminates upon repeal of 50 U.S.C. § 1903.
12. Membership and Designation: Pursuant to 50 U.S.C. § 1903(b), the Board is composed of 14 members:
 - a. The following individuals or the representatives of such individuals:
 - i. The Secretary of Defense, who shall serve as the Chair of the Board.
 - ii. The Secretary of Education.
 - iii. The Secretary of State.
 - iv. The Secretary of Commerce.
 - v. The Secretary of Homeland Security.

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- vi. The Secretary of Energy.
 - vii. The Director of National Intelligence.
 - viii. The Chair of the National Endowment for the Humanities.
- b. Six individuals appointed by the President, who shall be experts in the fields of international, language, area, and counter-proliferation studies education and who may not be officers or employees of the Federal Government.

Member of the Board appointed by the President shall be appointed for a period specified by the President at the time of their appointment, but not to exceed four years.

Consistent with 50 U.S.C. § 1903, the Secretary of Defense designates the USD(P&R) as the Chair of the Board. If the USD(P&R) is unavailable to chair a specific session of the Board, then the Assistant Secretary of Defense for Readiness shall perform the functions of the Chair of the Board while the USD(P&R) is unavailable. The authority to chair the Board may not be further delegated.

Members of the Board who are not full-time or permanent part-time Federal officers or employees shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Board members who are full-time or permanent part-time Federal officers or employees shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members. Pursuant to 50 U.S.C. § 1903(c), individuals appointed by the President shall receive no compensation for service on the Board. All members shall receive reimbursement of official Board-related travel and per diem.

Each Board member is appointed to provide advice on behalf of the government on the basis of his or her best judgment without representing any particular point of view and in a manner that is free from conflict of interest.

13. Subcommittees: The DoD has determined that subcommittees will not be authorized for this Board.
14. Recordkeeping: The records of the Board shall be managed in accordance with General Records Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
15. Filing Date: March 11, 2017